

SANITATION OPERATOR

GRADE: 3 STEP PROGRESSION: 2-12

FLSA: NON-EXEMPT

CHARACTERISTICS OF CLASS:

The Sanitation Operator serves the community as refuse collector and supervises other crew members to ensure proper service to the community. Work involves considerable responsibility for supervising the operation of a refuse collection crew in addition to the operation of refuse vehicles and other equipment. Employees of this class are regularly assigned to a crew and are responsible for keeping the crew moving on schedule. Work is performed under the general supervision of a Crew Supervisor and the Sanitation Superintendent who, through the Crew Supervisor, assigns routes and reviews work through inspections and investigations of customer requests.

EXPECTATIONS OF ALL CITY EMPLOYEES:

- Learn and demonstrate an understanding of City, department, division and team goals.
- Serve and meet the needs of customers during routine or emergency situations.
- Ability and willingness to work as part of a team, to demonstrate team skills and to perform a fair share of team responsibilities.
- Ability to assess his/her work performance or the work performance of the team.
- Plan and organize his/her work, time and resources, and if applicable that of subordinates.
- Contribute to the development of others and/or the working unit or overall organization.
- Produce desired work outcomes including quality, quantity and timeliness.
- Communicate effectively with peers, supervisors, subordinates and people to whom service is provided.
- Understand and value differences in employees and value input from others.
- Consistently report to work and work assignments prepared and on schedule.
- Consistently display a positive behavior with regard to work, willingly accept constructive criticism and be respectful of others.

EXAMPLES OF DUTIES:

- Supervises Sanitation Workers on collection routes and assigns specific tasks.
- Regularly operates collection equipment and trucks, and assists in collection of refuse being loaded or unloaded.
- Supervises the washing and servicing of refuse collection equipment.
- Informs customers of collection schedules and policies.
- Performs routine inspections of collection equipment.
- Completes time sheets for all workers.
- Performs other duties as required by the City.

QUALIFICATIONS:

Required Training and Experience:

Any combination of training and experience substantially equivalent to graduation from high school, and two years of experience in refuse collection procedures, practices and equipment. Must have Commercial Driver's License (CDL) or CDL learner's permit and be able to obtain CDL license within 30 days of employment.

Preferred Knowledge, Skills and Abilities:

- Considerable knowledge of occupational hazards and safety procedures in refuse collection equipment.
- Working knowledge of general maintenance of collection equipment and practices.
- Working knowledge of traffic laws and procedures as applied to collection vehicles.
- Some knowledge of principles and practices of operating and servicing trucks and equipment.
- Ability to layout and supervise the work of a small group of workers.
- Ability to understand and follow oral and written instructions.
- Ability to operate heavy trucks and equipment in a safe and efficient manner.
- Ability to establish and maintain effective working relationships with crew supervisors, employees and the general public contacted in the course of work.
- Sufficient physical strength and ability to perform sustained and heavy manual work under varying working conditions.